



STABLEHAND TRAINING

IMPORTANT!

Please read this before applying for a stablehand licence

New Zealand Thoroughbred Racing wants to make sure that everyone working in horseracing stable yards receives training so that they can work effectively and safely. The Level 2 New Zealand Certificate in Equine Skills has been developed to kick-start the training process and equip stable staff with some basic skills which are essential for working around our equine athletes.

All Stablehands who are granted a licence by NZTR must now complete the Level 2 New Zealand Certificate in Equine Skills qualification.

The qualification includes:

- *Participating as part of a team in an equine workplace.*
- *Caring for horses in stables and/or yards under close supervision.*
- *Preparing horses for travel, loading and unloading under close supervision.*
- *Prepare Thoroughbred racehorse for exercise & provide aftercare*
- *Applying knowledge of health and ill-health of horses and procedures to follow in an emergency.*
- *Carrying out routine minor maintenance of horse paddocks and/or equine facilities under supervision.*

To complete the qualification, you will need to complete the learning outcomes that make up the 50-credit programme. The duration of the course is 5 months, but it is possible to complete it in less time. Each assessment takes on average 1 hour to complete. This is a free course. The course is accredited through the New Zealand Qualifications Authority and can be completed from home or work.

Together with this application is a Training Agreement that will have to be completed by you & your employer. This application must be completed at the same time as the application for your licence. If the form is not completed your application for a stablehand or trackwork rider licence will not be processed. **You will have 30 days to contact the training advisor.** The Training Advisor's details are on the Appendix A page of this application form.

The training adviser will be happy to answer any questions that you may have and will also support and assist you through the course.

The NZTR Training Advisors will be waiting for your call!

FEE \$30.00
 GST Incl
 GST No. 10-386-896

APPLICATION FOR LICENCE OF

- CLASS A MISC. LICENCE (Non-Riding)**
- CLASS A MISC. LICENCE (Riding)**
- CLASS B MISC. LICENCE (Trackwork Rider)**

Please attach a recent passport photograph of yourself endorsed by another person as to its validity.

Where there is insufficient space to provide full details, please attach additional pages to this application.

1. YOUR PERSONAL DETAILS	
Title (Mr/Mrs/Miss/Ms)	
Surname	
Given Names (in full)	
Date of Birth / Place of Birth	
Nationality	
Residential Address	
Postal Address	
Home Phone / Mobile Phone	
Email Address / Facsimile Number	
IRD Number	
NZ Drivers' Licence (or Passport Number)	

2. GENERAL	
If you are applying for a Class B Misc. Licence, you are required to provide a written reference from a Licensed Trainer whom you will be riding for.	

3. EMPLOYMENT HISTORY	
Have you previously held any licence in New Zealand or any overseas racing jurisdiction (including Harness and Greyhound control bodies)? "Yes" or "No". If "Yes", provide full details.	
Have you ever had a licence disqualified, revoked, suspended, withdrawn or refused by any Racing Authority? "Yes" or "No". If "Yes", provide full details.	

4. EDUCATION / QUALIFICATIONS	
Please indicate whether you have achieved a level of qualification through the NZ National Certificate in Equine (Thoroughbred Racing) – Level 1, 2, 3 or 4.	
Please state your National Student Number (NSN) if known:	
If known, please list the Unit Standard Numbers that you have achieved.	
Please outline any other relevant qualifications that you have.	

5. CRIMINAL HISTORY	
Have you ever been convicted in a District or other Court of any offence against the statutory laws of New Zealand or any other country? "Yes" or "No". If "Yes", provide full details.	
Have you ever been charged with any offence relating to cruelty to animals? "Yes" or "No". If "Yes", provide full details.	

6. EMPLOYMENT DETAILS	
Employer Name / Name of Trainer Assisting	
Capacity of Employment or Assistance in the stable	Full Time employed <input type="checkbox"/> Self employed <input type="checkbox"/> Part Time employed <input type="checkbox"/> Voluntary/Helper <input type="checkbox"/>

7. CONTACT PERSON (in case of emergency)	
Name	
Relationship to you	
Best contact number	

8. PAYMENT DETAILS	
I would like to pay by Bank Deposit: <input type="checkbox"/> Date Deposited: _____	
New Zealand Thoroughbred Racing Inc - Bank Account Number 01-0517-0063944-00. (Please use your name & form type as reference)	
Please charge my:	Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Diners Club <input type="checkbox"/>
Card No: <input type="text"/>	Expiry Date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
Cardholder's Name: _____	Signature: _____
My Cheque is enclosed for \$ _____ (Payable to New Zealand Thoroughbred Racing)	

HEALTH AND SAFETY
The Health and Safety at Work Act 2015 (the HSW Act), which has replaced the Health and Safety in Employment Act 1992 came into force on 4 April 2016.
The HSW Act creates the concept of a "person conducting a business undertaking" (PCBU). This includes all businesses or undertakings regardless of whether a person conducts a business alone or with others, or whether or not it is for profit of gain.
Most Jockeys will be a PCBU under the HSW Act and must ensure they comply with the new regulations. Further details are available on the NZTR website: https://www.nzracing.co.nz/NZTR/Resources/Health-and-Safety.aspx .
By signing this form I undertake to NZTR that:
<ul style="list-style-type: none"> I understand that I have obligations under the Health and Safety at Work Act 2015 and that it is my responsibility to meet those obligations; I will carry out my obligations under the Health and Safety at Work Act 2015; I will cooperate absolutely with any health and safety investigation conducted by the RIU, NZTR or WorkSafe; I will immediately report any incident that must be reported under the Health and Safety at Work Act or as directed by NZTR to the appropriate authorities; I will comply with any health and safety policies at any racing venue;
I acknowledge that my fitness to hold a licence depends on my compliance with these undertakings and that NZTR may cancel or suspend my licence if I breach them.

9. STABLEHAND TRAINING REQUIREMENTS
From 1 August 2020 it is a requirement of those applying for a Class A or B miscellaneous (Stablehand) licence to undertake training related to the care and handling of horses and workplace health and safety. This training is completed on-the-job at your employer's premises. You will have 5 months in which to complete the training.
If you have not completed the training, you will be unable to renew your probationary stablehand licence (except under exceptional circumstances at the discretion of NZTR).
By signing this licence application, you are agreeing to undertake the training as prescribed by NZTR (in conjunction with the Agriculture Industry Training Organisation.)
Please refer to the information in Appendix A for further information of the training requirements.

PRIVACY ACT 1993

This information is being collected and will be held by New Zealand Thoroughbred Racing (NZTR) at 106-110 Jackson Street, Petone, Wellington. It is principally being collected for the purpose of processing the matters that are the subject of this form. You agree that the personal information supplied by you may be retained by NZTR and disclosed to, and retained by, third parties for the purpose of processing relevant forms, data matching, direct marketing and providing you with information on events, products and/or services.

NZTR will not use or disclose your personal information in any way, other than in accordance with this policy or with your prior consent. If you do not provide the requested information then NZTR may not be able to process the matters that are the subject of this form. This may result in a breach of the Rules of Racing. You may access your personal information (if it is readily retrievable) at the above address and you may request NZTR to update or correct that information. You may also request to be removed from the NZTR database for the purpose of direct marketing and providing you with information on events, products and/or services by notifying NZTR by email (office@nzracing.co.nz) or by letter to the above address.

If you do **not** wish your information to be retained in our database, or disclosed and retained by third parties for the purpose of providing you with information on events, products and services, then please tick this box.

CREDIT CHECKING

You also agree that the personal information supplied by you in this form or during your registration with NZTR may be disclosed at any time by NZTR to its credit checking agency for the purposes of that agency performing its credit reporting services, which will include carrying out credit checks and you authorise the credit checking agency to disclose information to NZTR which is relevant to the provision of credit to you (and for directly related purposes including debt collection). You agree that this may result in NZTR being provided with other personal information held by that agency about you, and your personal information that NZTR discloses to the credit checking agency (including notice of any default on payment on your behalf) may be used and disclosed to other third parties by the credit checking agency when performing its credit reporting services.

Payment of all accounts held in your name with NZTR, which relate to fines is due by the 20th day of the month following the month in which the costs are incurred. Any accounts remaining unpaid after the due date will incur a late payment fee of \$25.00 per month while the debt remains unpaid as well as interest of 12.5% per annum on the amount unpaid from the date payment is due until the date payment (including any applicable late payment fees and interest) is received in full. You will also be liable to pay all costs incurred in recovering the amount owed to NZTR, including any legal fees, debt recovery fees or agency fees. Furthermore, NZTR reserves the right to withdraw your line of credit, refuse nominations for horses and place you on the NZTR Arrears List until the outstanding amount is received in full. The full NZTR Debt Collection Policy Process is available from the NZTR website www.nzracing.co.nz.

9. DECLARATION BY APPLICANT

By signing and submitting this form to NZTR I certify I have read the form and that all of the information that I have provided to New Zealand Thoroughbred Racing in this application is true and correct. I acknowledge that the provision of any false, misleading or inaccurate information on this form may result in me being prosecuted under the NZTR Rules of Racing or otherwise. I confirm with the requirements listed therein and that,:

- a. if applying for a Class A miscellaneous licence (Stablehand's Licence), I:
- i. have attained the age of 15 years;
 - ii. am of good character; and
 - iii. am competent to discharge the functions of a Stablehand; or
- b. if applying for a Class B miscellaneous licence (Trackwork Rider's Licence), I:
- i. have attained the age of 15 years;
 - ii. am of good character; and
 - iii. am competent to ride in trackwork.

I authorise NZTR to use the information collected from me for any purpose which, in accordance with its privacy policy, it may in its discretion think appropriate. I hereby consent to the New Zealand Police disclosing to New Zealand Thoroughbred Racing any information that they may have pursuant to this application. I understand that any record of criminal convictions I might have will be automatically concealed if I meet the eligibility criteria stipulated in Section 7 of the Criminal Records (Clean Slate) Act 2004.

In accordance with Rule 656 of the NZTR Rules of Racing (if applicable), I consent to providing a sample of my blood, breath, urine, saliva or sweat (or more than one thereof), as and when required by a Stipendiary Steward or Investigator, for the purposes of drug and alcohol testing.

I acknowledge the training requirements prescribed in Appendix A and agree to undertake my obligations in relation to the training. I agree to NZTR providing my contact details to the Agriculture Industry Training Organisation for the purposes of this training.

Signature of Applicant

Date

10. DECLARATION BY EMPLOYER

I hereby declare that I have interviewed this applicant, discussed his/her background, and in my opinion he/she is a fit and proper person to be registered as a Stablehand.

I acknowledge the training requirements prescribed in Appendix A and agree to undertake my obligations as an employer in relation to the training. I agree to NZTR providing my contact details to the Primary Industry Training Organisation for the purposes of this training.

Signature of Employer

Date

Appendix A - Level 2 Qualification Registration Instructions

- See attached Training Agreement (enrolment form) for L2 compulsory qualification.

Instructions for completing form-

Complete Questions 1-7,

Your employer will need to complete Questions 8 & 9,

Read through Question 10. If you agree, both you and your employer are required to sign & date Question 11,
You are not required to complete Questions 12 & 13,

Please provide a photo of your chosen ID (Question 3), and if you are a non-NZ citizen you must provide a copy of a current work visa (Question 4).

- Once you have completed the attached Training Agreement you need to contact your Training Advisor
- You have 30 days from when you receive your License ID Card to contact your Training Advisor
- This qualification has a course duration of 5 months however, you can complete it earlier. The 6 assessments (50 credits) will take no more than 10 hrs for you to complete
- This course relies on evidence gathered from your workplace and can be done at home. Your employer/supervisor (verifier) will need to sign off on each assessment
- You may request help from your Training Advisor at any time

Training Advisors

Northern Region	Matthew Barnsley	027 809 9068 Matthew.barnsley@nztr.co.nz
Central Region	Bridget Flynn	027 571 7048 Bridget.flynn@nztr.co.nz
Southern Region	David Walsh	027 570 0804 David.walsh@nztr.co.nz

Training Agreement



This Training Agreement is a formal agreement between the Employee (Trainee), the Employer, and Primary ITO.

1. Trainee details (full legal name as it appears on your birth certificate or passport)

First name: _____ Middle name: _____ Surname: _____

Preferred name: _____ Previous legal name/maiden name: _____ Gender: _____ Date of birth: (DD/MM/YYYY)

Male Female / /

2. Contact and delivery details

Mobile: _____ Work phone: _____ Home phone: _____

Email: _____ Preferred contact method:

Email	Mobile	Work	Home
Mail	Text	Any	

I agree to sharing my email address with Industry Partners for the purpose of further non-formal learning opportunities such as events/workshops etc Yes No

I agree to sharing my record of enrolment and completion with Industry Partners for the purpose of demonstrating involvement in industry training Yes No

Address – this is where your training resources and completion certificate will be sent to. This cannot be a PO Box.

Number: _____ Street name: _____ RD: _____

Suburb: _____ City/town: _____ Postcode: _____

3. Identification* (if new to Primary ITO training)

ID type	Birth certificate issued after 1 January 1998	Certificate of identity or citizenship	Current NZ photo drivers licence	Firearms licence	Passport
NSN (if known): _____	MOE exception number: _____	Identification serial number: _____			Copy of ID attached

4. Residency details

	Complete if you hold a work visa	
New Zealand citizen	Work visa number: _____	Visa expiry date: (DD/MM/YYYY)
New Zealand resident		/ /
Australian citizen	Type of work visa (e.g. Low Skilled, Mid Skilled, Partnership etc)	
Work visa holder		Copy of work visa attached

5. Ethnicity

NZ European Other – please specify: _____ If Māori, what is the name of your iwi? _____

NZ Māori

Pacific Islander

You may include more than one. If you do not know your iwi, write 'Don't know'.

* If an appropriate ID cannot be supplied, \$50 administration fee will be charged.

6. Education details

I have a disability that may affect my learning

English is my second language

What was the last school you attended?

New Zealand School name:

Country name if your school was overseas:

Last year at school:

or

What is your highest school qualification?

No formal secondary school qualification

NCEA Level 1/
School Certificate

NCEA Level 3/
Bursary scholarship

Overseas qualification
(including International
Baccalaureate &
Cambridge exams)

14 or more credits at any level

NCEA Level 2/
Sixth Form Certificate

University Entrance

What is your highest post-school qualification?

No qualification

Level 4 Certificate

Postgraduate Diploma

Doctorate Degree

Level 1 Certificate

Level 5 Diploma/Certificate

Masters' Degree

Not known

Level 2 Certificate

Level 6 Diploma/Certificate

Bachelor Degree or

Level 3 Certificate

Level 6 Graduate Certificate

Level 7 Diploma/Certificate or
Graduate Diploma/Certificate

7. Employment details

Employment type

Self-employed

Other principal contractor

Employee

Volunteer (TEC approval required)

Employment status

Full time

Part time

Seasonal

What were you doing immediately prior to current employment?

Secondary School Student

Self-employed

College of Education Student

House-person / Retired

Non-employed/Beneficiary

University Student

Wānanga Student

Overseas

Wage or Salary Worker

Polytechnic Student

Private Training Student

What is your current position in the workplace?

8. Employer details

Employer/Company name:

Employer Role/Position (e.g. Farm owner, sharemilker etc.)

Primary contact

First name:

Middle name:

Surname:

Phone number:

Mobile:

Email:

Mailing address

Number:

Street name:

RD:

Suburb:

City/town:

Postcode:

9. Workplace/site details

Workplace name:

Employee number:

Industry Sector:

Industry Sub-Sector:

Local council:

Dairy supply number:

Workplace/site location

Number:

Street name:

RD:

Suburb:

City/town:

Postcode:

Main contact

First name:

Surname:

Mobile

Phone:

Email:

10. Terms and Conditions

Privacy statement: Information in this training agreement is shared with government agencies and used for ITO business purposes as set out on the enrolment information sheet. Information from the Literacy and Numeracy Assessment for Adults online tool will only be disclosed and/or used to provide support to the Trainee and Employer where deemed necessary by Primary ITO. Primary ITO collects and stores information from this form in accordance with the Privacy Act 1993 and the Education Act 1989.

Fees: The Employer and/or Trainee agree to pay any fees that will be charged as per the programme enrolment.

Invoices for training fees will be issued to the person who has agreed to be invoiced for the training as recorded on the programme enrolment form. Invoices are due and payable 10 days from date of invoice. Non-payment of fees will result in unit standard credits not being reported to NZQA. Enrolments in further programmes may not be accepted and debt recovery action may be taken.

If you are sent a final reminder letter by us for an overdue account, and you do not pay the account owing within 7 days from the date of our letter, you agree to us passing your account on to our debt collection agency, and paying for any expenses, disbursements, legal, and collection costs incurred. You also agree that we can provide our debt collection agency with your personal information.

Cancellations: Primary ITO reserves the right to cancel programmes from offer. If a programme is cancelled, fees will be refunded in full or transferred to another programme.

Withdrawals: If you withdraw from a programme you may be eligible for a partial credit or fee refund, provided Primary ITO has received a written withdrawal request. The amount that will be credited or refunded depends on when the request is received (see refund dates below). You can withdraw from your programme if your personal circumstances change. Please talk to your Training Adviser about your reasons. There may be a way we can help you continue or we can put your training on hold for a while.

Transfers: Your Training Adviser may recommend that you transfer from one programme to another. Fees may be transferred for an approved programme transfer.

Refunds: If you withdraw in the first 60 days of your programme a refund will be made to the person who paid the invoice: Within 30 days of invoice: 100%, less \$50 administrative fee and cost of resources (if applicable). Between 31 and 60 days from invoice: 50%, less \$50 administrative fee and cost of resources (if applicable). Over 60 days from date of invoice: no refund.

Termination: This Training Agreement will cease if Trainee or Apprentice status changes as set out on the enrolment information sheet.

11. Signatures

Trainee signature

I agree to participate in training or study as required, learn the skills to the best of my ability, and undertake assessment to meet the requirements of the programme.

I have read the privacy statement and understand that Primary ITO may give information about my progress to my Employer and/or other specified parties.

I have read the Enrolment information.

Signature:

Date: (DD/MM/YYYY)

/ /

Employer signature

I agree to allow the Trainee to attend training or to study as required, to provide training to the Trainee and allow the Trainee access to formal assessment.

I confirm that the workplace/site is compliant with the Health and Safety at Work Act.

I accept that Primary ITO does not expect staff to be at a workplace/site in which they feel unsafe and supports their right in that circumstance to stop, or refuse to carry out work at that premises.

I have read the Enrolment information.

Signature:

Date: (DD/MM/YYYY)

/ /

Primary ITO signature

I confirm the Trainee has a current employment agreement and a legal right to work in New Zealand.

Name of person acting on behalf of Primary ITO:

Primary ITO signature:

Date: (DD/MM/YYYY)

/ /

12. Programme/course enrolment

Programme name:

Programme code:

Course name:

Course code:

Fed Farmers NZA

Programme Start Date: (DD/MM/YYYY)

/ /

Enrolment information for Trainees and Apprentices



Congratulations on starting your Primary ITO training programme. This sheet outlines our enrolment policy, terms and conditions. Please keep it as a reference.

Your Training Agreement

The Training Agreement is a legal document signed by your employer, a Primary ITO staff member, and yourself.

1. You have agreed to learn the skills required for the job, and participate in the training and assessment for the programme to the best of your ability.
2. Your employer has agreed to provide training at work, and to allow you to attend off job training or to study by distance. Your employer has also agreed to make time available for formal assessment of your skills.
3. Your Primary ITO contact has committed to coordinate your enrolment and to support you and your employer.

Your workplace and personal contact details

Always keep your contact details, including your workplace, up to date. We need your Physical Address to locate you for training arrangements and services. This is where your resources, all correspondence and your certificate will be sent to. Let your Primary ITO contact know about changes or call 0800 20 80 20 to update your information.

Work Visas

If you are working in New Zealand on a visa, we will check that you can complete your programme before your visa expires. If your training on that programme takes longer than the expected duration of the programme and your visa, your Trainee Agreement will be put on hold until we receive confirmation of an updated work visa - talk to your Primary ITO contact.

Programme completion

Your programme will be completed when all requirements have been met. On completion, you will receive your New Zealand Certificate. If you are an Apprentice, you will graduate at Level 4 and your apprenticeship programme may also include a Level 3 New Zealand Certificate.

Health and safety

Your employer is required to comply with the Health and Safety at Work Act (2015), have adequate health and safety procedures and policies in place in the workplace, and to tell you about them.

NZ Apprenticeships

If you are an Apprentice, you and your employer have committed to a training journey of at least 2 years. Primary ITO will support you, with goal setting and reviewing. More information is in the Code of Good Practice for New Zealand Apprenticeships, given to you by your Primary ITO contact.

Your Trainee or Apprentice status

To train with Primary ITO you must remain employed in a primary sector industry.

- If you are a self-employed contractor, you must be under an arrangement with an organisation in the nature of employment (e.g., an exclusive contract of service).
- If you are a volunteer, you must be in an arrangement in the nature of employment with your host non-profit organisation.
- If you are an Apprentice, you need to stay employed in the occupation for which you are training.

If your job/role changes, your employer changes, or you leave work – get in touch with us as soon as you can! You may be able to change your programme or transfer your Trainee Agreement to a new employer.

Fees and how to pay

Your programme enrolment states the training fees. Invoices are issued to the person who has agreed to pay for the training.

Direct debit. Complete a direct debit authority (available from your Primary ITO contact). A one-off, \$50.00 administration fee is payable in addition to training fees.

Internet banking: ASB 12-3192-0044043-01. Complete the fields as follows: Particulars – Company name or first name, Code – Last name, Reference – Primary ITO invoice number. Cheque: Made payable to Primary ITO and handed to a Training Adviser or mailed to: Primary ITO, Finance Team, PO Box 10-383, The Terrace, Wellington 6143.

Credit Card /Farmlands Card/CRT Card/RD-1 Card/Ruralco Card (previously called ATS) your Primary ITO contact will take your details.

If you are sent a final reminder letter by us for an overdue account you must pay the amount owing within 7 days from the date of our letter, or debt recovery action may be taken.

Withdrawals

If you withdraw from a programme you may be eligible for a partial credit or fee refund, provided Primary ITO has received a written withdrawal request. The amount that will be credited or refunded depends on when

the request is received (see refund dates).

You can withdraw from your programme if your personal circumstances change. Please talk to your Primary ITO contact about your reasons. There may be a way we can help you continue or we can put your training on hold for a while.

Cancellations

Primary ITO reserves the right to cancel programmes from offer. If a programme is cancelled, fees will be refunded in full or transferred to another programme.

Transfers

Your Primary ITO contact may recommend that you transfer from one programme to another. Fees may be transferred for an approved programme transfer.

Refunds

If you withdraw in the first 60 days of your invoice a refund will be made to the person who paid the invoice:

Within 30 days of invoice: 100%, less \$50 administrative fee and cost of resources (if applicable).

Between 31 and 60 days from invoice: 50%, less \$50 administrative fee and cost of resources (if applicable).

Over 60 days from date of invoice: no refund.

Support services

Primary ITO offers mentoring, dyslexia, and literacy and numeracy support. Primary ITO staff are here to support you.

Call us: 0800 20 80 20 or email:

info@primaryito.ac.nz

Academic Integrity

Primary ITO expects you to demonstrate academic integrity in all aspects of your course work while you learn with us.

This means your course work, assessments, assignments and evidence portfolios must be your own original work.

Copying of sentences, paragraphs, photographs or any work that is not your own and/or has been obtained from another person or source, such as the internet, is considered academic misconduct. All instances of alleged academic misconduct will be investigated and if proven, could result in cancellation of this agreement.

Privacy statement – data collection and sharing information

Primary ITO collects and stores information from the Training Agreement in accordance with the Privacy Act 1993 and the Education Act 1989. The information collected on the Training Agreement is shared with external organisations for the following purposes:

- Assessment
- Statistical and reporting
- Recording achievement
- Confirming achievement
- National Student Index
- Visa View database
- Research
- Graduation invitation

Storage

Primary ITO holds your personal data securely in the trainee management system; this will include your programme enrolment, finance records, and assessment results.

Results

Primary ITO shares your assessment results and information about your progress with your employer.

Information from the Literacy and Numeracy Assessment for Adults online tool will only be disclosed and/or used to provide support to you and your employer where deemed necessary by Primary ITO.

Marketing

Your personal details may be used in our publications to celebrate graduation and other successes.

Trainee work

Evidence portfolios, workbooks, photos of your workplace and any other trainee work provided for assessment will be used only for assessment and moderation. Samples may be held by the ITO for moderation purposes for up to five years before secure disposal.

Workbooks, topics, workplace photos etc. used in training sessions will only be used for learning and assessment.

Assessments may be held by a provider for moderation purposes for up to two years before secure disposal.

Fees Free

If you are eligible to receive fees free you agree to sharing their information with TEC who may share this information with the Ministry of Education, the Ministry of Social Development (Studylink), and Inland Revenue to help operationalise fees free education.